



# Hannah E. Mullins School of Practical Nursing

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April 5, 2023 FINAL

## Coronavirus Aid Relief and Economic Security (CARES) Act (Grant)

The U.S. Department of Education has made Emergency Financial Aid Grants to students of our school who need financial support for unexpected expenses related to Covid-19. This emergency grant is for allowable unexpected expenses in accordance with institutional policy and guidance from the US Department of Education. These unexpected expenses as a result of Covid-19 can include food, housing, course material, technology, healthcare, childcare and loss of income. The amount of the Grant awarded to the school for students is \$82,480.00.

### SUMMARY OF THE GRANT PROCESS:

- April 9, 2020 – HEMSPN made aware of grant
- April 18, 2020 – HEMSPN received Grant.gov Agency Tracking Number Assignment for Application
- May 1, 2020 – HEMSPN received G5 Notification – New Grant Award Notification in the amount of \$82,480 to be used for Emergency Financial Aid Grants to Students
- May 1, 2020 - Committee of HEMSPN administration determined the funds would be disbursed equally amongst eligible student who expressed interest in receiving funds by submitting an application. Student eligibility was determined by the student's FAFSA. Default status or other disqualifiers were reviewed.
- May 4, 2020 – Notice and application sent to students via Teacher Ease
- May 8, 2020 – Christina Devlin spoke to Senior and Junior class to address any question or concerns
- May 11, 2020 – Deadline to Senor and Junior class to submit application
- May 12, 2020 – Christina Devlin spoke to part time class to address any question or concerns. Deadline was extended until May 13, 2020 due to scheduling conflict.
  - 67 students were eligible for the grant
  - 61 students turned in eligible applications and will be receiving grant funds
  - 2 students were ineligible as determined by reviewing their FAFSA.
  - 1 student indicated she did not wish to participate
  - 6 students did not return applications
  - 60 students to receive \$1352.13 and processed 5/14/2020
  - 1 student to receive \$1352.13 plus any addition due to round up and will be processed 5/27/2020
- May 14, 2020 – Paperwork given to SCS Treasurer's Office for check processing.
- May 27, 2020 - Paperwork for additional student re-enrolled as of 5/27/20
- June 10, 2020 – Checks processed and mailed to 61 students for the total amount of \$82,480.00.

### SUMMARY OF THE GRANT PROCESS CRRSAA SUPPLEMENTAL (HEERF II):

- January 19, 2021 - CRRSAA HEERF II Supplemental \$82,480
- March 17, 2021 - Committee of HEMSPN administration determined the funds would be awarded to neediest students based on 2020-2021 EFC level. Methodology was developed to determine amounts.
- March 22, 2021 – Explanation and applications were distributed to students through Google Classroom. Each class was addressed in person for questions. The part time class was address on a later date due to a scheduling conflict.
- March 26, 2021 – Applications due back from students

- Disbursement:
  - 44 students eligible for grant and turned in applications
  - 1 student declined
  - 29 students received \$2300.90 by check
  - 2 students applied \$2300.90 to their account with permission from the school
  - 1 student received a \$1760.15 check
  - 1 student applied \$1739 to their account with permission from the school
  - 1 student received a \$1719 check
  - 1 student received a \$1619 check
  - 1 student applied \$1299 to their account with permission from the school
  - 3 students received \$430.85 by check
  - 4 students applied \$430.85 to their account with permission from the school
- March 31, 2021 – Paperwork prepared for SCS Treasurer’s Office for processing
- April 1, 2021 - Funds drawn down into school’s account
- April 13, 2021 – 35 checks were processed and ready to mail and 8 student accounts were credited for a total of \$82,480. One check was hand delivered due to a personal issue with the student’s mailing address.
- April 21, 2021 – Treasurer encountered an issue with the previous check run. All checks but one were rerun and mailed out

**SUMMARY OF THE GRANT PROCESS AMERICAN RESCUE PLAN GRANT (HEERF III):**

- May 11, 2021 – HEMSPN made aware of grant
- May 11, 2021 – HEMSPN received Grants.gov Agency Tracking Number Assignment for Application
- May 12, 2021 – HEMSPN received G5 Notification – New Grant Award Notification in the amount of \$316,225 to be used for Emergency Financial Aid Grants to Students
- June 22, 2021 - Committee of HEMSPN administration meet to determine methodology for distribution to students. Recipient must be a current student or on LOA at the time application was distributed. EFC level from FAFSA on file as of the application date will be used to determine award level. Highest award amount if \$9882 and will be reduces by increments based on Pell Chart. Balance will be split amongst student with high EFC level but still expressing need.
- September 24, 2021 – Spoke to classes to address any question or concerns
- October 12, 2021 – Notice and application sent to students via Google Classroom.
- October 15, 2021 – Deadline for students to submit application
  - 38 students were eligible for the grant
  - 37 students turned in eligible applications and will be receiving grant funds
  - 1 student did not return applications
  - 25 students to receive \$9882
  - 1 student received \$9832
  - 1 student received \$9432
  - 1 student received \$9332
  - 1 student received \$7632
  - 1 student received \$7532
  - 1 student received \$5732
  - 1 student received \$5332
  - 5 students received \$2870.20
  - For a total of \$316,225
- October 19, 2021 – Paperwork given to SCS Treasurer’s Office for check processing.
- October 20, 2021 - Grant funds deposited in school’s account.
- Grant processed for 37 students who wish to receive their full award. Three (3) students gave expressed written consent to apply a portion of the grant to their school account and receive the balance in the form of a check. Three (3) students gave expressed written consent to apply all of the grant to their school account.

## **SUMMARY OF THE GRANT PROCESS SUPPLEMENTAL SUPPORT UNDER THE AMERICAN RESCUE PLAN (SSARP) PROGRAM**

- March 17, 2022 applied for SSARP Grant.
- July 20, 2022 notified that Grant was selected for funding.
- July 29, 2022 received Grant Award Notification for award P425T220114 in the amount of \$36,282.
- July 29, 2022 Committee of HEMSPN administration meet to complete Budget Narrative and determine methodology for Student portion of grant.
- August 1, 2022 submitted Budget Narrative for Institution portion of the SSARP Grant.
- Recipient must be a current student or on LOA at the time application was distributed. EFC level from 2022-2023 FAFSA on file will be used to determine award level. Award amount of \$725.64 will be reduces by increments based on Pell Chart. Balance will be split amongst students with highest need.
- March 24, 2023 – passed out applications to class and addressed any questions or concerns.
- April 3, 2023 at 8:00 a.m. – deadline to submit applications.
  - 25 students were eligible for grant and submitted applications (student on LOA was permitted to turn in application by phone due to power outage.)
  - 22 students choose to receive the Grant directly to them.
  - 3 students gave expressed consent to have Grant applied to their school account.
  - 17 students received \$856.22
  - 1 student received \$705.64
  - 1 student received \$520.64
  - 1 student received \$405.64
  - 5 student received \$390.67
  - For a total of \$18,141
- April 4, 2023 paperwork given to SCS Treasurer’s Office for processing.
- April 5, 2023 funds deposited into school’s account.
- April 11, 2023 checks were processed and delivered to the student in person. Two check to students of LOA were mailed.